**Carolina Reedy**

*6273 W Terrace Ridge Dr. West Valley Utah 84128*

[alonmeree@gmail.com](mailto:alonmeree@gmail.com)

385-368-8683

**EXPERTISE / ABILITIES:**

* BS Current Enrolled in Computer Programming.
* Associates Degree in Software development.
* 11 years’ experience in customer service representative and data entry.
* Motivated and enthusiastic about developing good relations with clients, coworkers, and customers.
* Effective working alone or as a cooperative team member.
* Fluent in English and Spanish.

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**EDUCATION**

**Steven’s Henager College Jun 2017-May 2019**

**Current enrolled in Computer Programming**

Economics , Ethics, Management Principles, Entrepreneurship, Computer Law , Critical Thinking

Server Administration I, Server Administration II

Networking Concepts I, Networking Concepts II

Security Concepts I

Introduction to Operating Systems, Linux Operating Systems I

Programming Logic and Design I , Programming Logic and Design II

Database Programming I, Database Programming II, Database Programming III

Web Server Programming I, Web Server Programming II

.NET Programming I, .NET Programming II , .NET Programming III

Programming I, Programming III

**ITT Tech: AA Software Development** .**GPA 3.97** **May/2016**

HTML, CSS, Database XML and JQuery, CC+,

Application Development using Java I and Java II

Intro to Mobile Operating Systems (IOS, Android, Windows Mobile).

Creating Websites Using HTML5, CSS3 and Java Script.

**SKILLS & ABILITIES**

* Written and Verbal Communications
* Team Work Skills
* Administrative Tasks
* Problem solving/Thinking/Creativity
* Analytical & research Skills
* Decision Making
* Computer Skills
* Analytical & research Skills
* Microsoft Office Suite
* Organize and prioritize work load

**WORK EXPERIENCE:**

**Github:** [**https://github.com/carinvid**](https://github.com/carinvid)

**Multiplan** (Medical Industry)Salt Lake City UT: Jul 2014-Present

**Current Position: Negotiator**

* Responsible for negotiating certain type and dollar size of assigned claims/bills with generally lower complexity on behalf of the Payor to achieve maximum discount and savings**.**

Past Position: Customer Intake**.**

* Ensure compliance with HIPAA regulations and requirements.
* Investigate and resolve basic to complex claim matching/Repricing issues for Out of Network claims on the Medical Industry.

**CoreLogic,** (Real Estate Industry) Sandy UT: Sept 2012 – Jul 2014

Position: Valuation Services Specialist

* Reviews, analyzes, validates and corrects, as appropriate, the quality of data included in different valuations products and/or services for Real Estate.

**REFERENCES**

**Provide at request.**